

Louisiana Board of River Port Pilot Review and Oversight

Meeting Minutes

Meeting Date: Friday, August 20, 2021
Location: 2640 Ridgelake Drive, Metairie, LA 70002
Time 10:00 am

Board Members Present:

Jack Anderson	Interim Chair
Christopher Blache	Interim Secretary
Charles Gilchrist	Member
Lee Jackson	Member
Jennifer Marusak	Member
James Patterson	Member
Roy Quezaire	Member
Judge Conn Regan	Member
Robert Schromm	Member

Also Present:

Kevin Alario
Mary Delesdernier
David Renegar
Ralph Wall
Michael Bopp
Casey Clayton
Mark Delesdernier, III
William Dutel
Tyler Gray (via Zoom)
Michael Delesdernier
Brett Palmer
Toby Wattigney
Ben Ballay
Jimmy Cramond
C.P. Steinmuller
H.T. Booksh

PROCEEDINGS:

- 1) Meeting was called to order at 10:05 am.
- 2) Members identified above were in attendance.

- 3) Judge Regan moved that the minutes from the June meeting be approved. Capt. Jackson seconded the motion and the minutes were approved by unanimous consent.
- 4) Public Comments – Tyler Gray, via zoom, shared a draft of the proposed bill from the 2021 Louisiana Legislative Session. Capt. Anderson asked that it be discussed with item 7a of the agenda. Capt. Brett Palmer spoke regarding the process to file a grievance.
- 5) Reports of Accidents, Consent Judgments, Adjudications, Rule Changes
 - a) Capt. Anderson issued a report from the Board of River Port Pilot Commissions for the Port of New Orleans. Capt. Anderson also shared the Board of River Port Pilot Commissioners recently published regulation changes that were printed in the July Louisiana Register.
 - b) Capt. Blache had nothing to report from the Board of Examiners of BAR Pilots.
 - c) Capt. Gilchrist had nothing report from the Board of River Port Pilot Commissioners and Examiners Lake Charles
 - d) Capt. Jackson issued a report from the Board of Examiners for the NOBRA Steamship Pilots.
- 6) No reports for the DOTD General Counsel
- 7) Reports from Committees
 - a) Statutory Amendments – Tyler Gray spoke regarding proposed legislation. Capt. Jackson was added to this committee. The committee will try to meet and have a report for the next Board Meeting. Capt. Clayton commented and requested notice of this process.
 - b) Industry Outreach / Website – Mr. Schromm, Ms. Marusak and Mr. Delesdernier gave reports on website options and costs. Mr. Schromm and Ms. Marusak will give a presentation at next meeting on website and proposed budget. Capt. Blache and Capt. Anderson were added to the committee to work on industry outreach.
- 8) Capt. Anderson reported that there were no Reports of Grievances received by Commissioners/Examiners or by this Board.
- 9) Accounting
 - a) Review Board Funding – Mr. Delesdernier reported on the balance in the account.
 - b) Payment of Expenses – Per diem checks have been issued to the judge member of the Board. Capt. Anderson discussed funding of the Board and Mr. Schromm agreed it should be added to the legislative discussion.
- 10) New Business
 - a) Proposed oversight regarding:
 - i) Emergency Rule – The Board discussed Mr. Dutel’s letter to Capt. Anderson and Capt. Anderson’s letter to the Commissioners on the Board regarding notice of Emergency Rule Making. Ms. Marusak moved that the attached resolution be

adopted. Capt. Blache seconded the motion and the resolution was passed unanimously.

- ii) Code of Conduct – Capt. Anderson shared a Code of Conduct/Ethics. Capt. Gilchrist and Capt. Jackson wanted time to review. It will be discussed at the next meeting.
 - b) Commissioning Documents – Capt. Anderson passed out certificates and oath of offices to the newest members of the Board. He reminded all to complete oaths of office as soon as possible.
 - c) Mr. Delesdernier reported that he had obtain the old board files from the Middleburg office. They are currently at the Board of River Port Pilot Commissioner office at 2728 Athania Pkwy, Metairie.
 - d) Capt. Anderson distributed a printout of the schedule of pay rates for the state of Louisiana for administrative staff (see attached). A motion was made by Ms. Marusak for the Board to pay the state rates for individuals who are assisting Capt. Anderson with the Board’s administrative and legal work. Capt. Jackson seconded the motion and it was passed unanimously.
- 11) Capt. Anderson stated that the next meeting would be scheduled at such time as the two working committees had something to report. A motion to adjourn was made by Ms. Marusak and seconded by Capt. Blache and passed unanimously. Meeting was adjourned at 11:20 am.